

AHMEDABAD CANTONMENT BOARD
EMPLOYMENT NOTICE
DIRECT RECRUITMENT FOR THE POST
OF
SAFAI KARMACHARI



1. Applications (in prescribed form attached herewith) are invited from eligible Indian Citizens / Candidates only through speed / registered post for the under Mentioned post in Ahmedabad Cantonment Board, in the pay scale as given below :-

Sr. No.	Post	Unreserved (General)	EWS	OBC	ST	Total Vacancy
1	Safai Karmachari	8	1	5	3	17

Pay Scale : Rs.14800/-(Level IS-01, Cell 1 of 7th Pay Matrix)

Note : Number of vacancies may vary as per administrative exigencies.

2. Educational Qualification Required :

Mandatory educational qualification required for the post is as follows :

Post	Qualifications Required
Safai Karmachari	Educational Qualifications : 7 th Pass

Educational qualification and age limit will be calculated as on date **01-01-2023**.

3. **Age Limit**– Age limit as per existing rules under The Cantonment Board Employee Service Rules, 2021 is 21-30 years and age relaxation for the reserved categories i.e. for OBC, ST, persons with benchmark disabilities & Ex-servicemen is as per existing rules and instructions of the Central Govt.

Sr No.	Category	Extent of age Concession
1	Scheduled Tribes	5 Years
2	Other Backward Class	3 Years
3	Persons with Disabilities a. ST persons with disabilities b. OBC persons with disabilities	10 Years a. 15 Years b. 13 Years Relaxation of age limit would be permissible to such persons who have a minimum of 40% disability.
4	For other categories	As per extant instructions of DoPT, Govt of India

5	Ex-Servicemen (UR/General)	03 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application
6	Ex-Servicemen (ST)	08 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application
7	Ex-Servicemen (OBC)	06 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application
8	Departmental Candidates (General/UR) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 40 Years
9	Departmental Candidates (ST) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 45 Years
10	Departmental Candidates (OBC) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 43 Years

The date of birth, accepted by the Ahmedabad Cantonment Board is that which is entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University which extract must be certified by the proper authority of the University or in the Higher Secondary examination certificate or an equivalent examination certificate. The certificate in support of the Date of Birth is required to be submitted by a candidate at the time of filling up of form for Written Examination.

No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service records and the like will be accepted.

Candidate should note that only the Date of Birth as recorded in the Matriculation or Secondary School Leaving Certificate or in an equivalent certificate as mentioned above and issued prior to the date of submission of application will be accepted by the Ahmedabad Cantonment Board and no subsequent request for its change will be considered or granted.

Candidates should also note that once a Date of Birth has been submitted by them in the application form and entered in the records for the purpose of admission to an Examination, no change will be allowed subsequently or at any other Examination of the Ahmedabad Cantonment Board on any grounds whatsoever.

4. Application Fee - Application fee will be Rs.500/- (non refundable) for general and ex-servicemen candidates and Rs.250/- (non refundable) for OBC, ST and Persons with Benchmark Disabilities to be paid through online payment (e-Chhawani – SOP published on website) only and print of payment receipt must be attached with application as a proof of payment failing which candidature will be treated as invalid.

5. **Mode of Applications:** The application form duly filled in all respects should be submitted to this office on following address through speed / registered post only as described in the advertisement :

Chief Executive Officer
Office of the Cantonment Board,
Nr. Camp Hanuman Temple,
Shahibaug, Ahmedabad – 380004

The last date for receiving the applications is **31-01-2023**.

The applications received after the last date will not be entertained under any circumstances.

Note - Applications which are incomplete in any respect, not accompanied by requisite photographs, Signature or not properly filled are liable to be summarily rejected. No correspondence in this regard would be entertained by the Department.

6. Applications will be scrutinized and only eligible candidates would be intimated through their email or online at web site : <https://ahmedabad.cantt.gov.in>

Candidates are required to visit above mentioned website regularly to check any information or any amendments or updates regarding said recruitment.

7. Admit Card / Call Letter:

Applications will be scrutinized and only list of eligible candidates would be published on our website and the date, time and venue for conduct of Written Test will be intimated accordingly. Further, the admit card will be generated for eligible Candidates, the mode of collection of Admit cards will be intimated through notice on website. Candidates are required to visit our website regularly to check any information or any amendments or updates regarding said recruitment and time schedule for written test.

8. Date, Time & Venue of Written Examination: -

To be published on website <https://ahmedabad.cantt.gov.in> , at the time of written test, the Candidates must bring Identity proof and recent passport size photographs with him/her along with original Admit Card & proof of Date of Birth.

9. Exam Pattern : Two exams will be conducted i.e.

- (i) Competitive Written Test (First Stage)
- (ii) Skill Test (Second Stage)- **Qualifying Nature only** (It would include the demonstration of tasks which are actually the duties of the concerned post)

Competitive Written Test (First Stage) :

Sr. No.	Subject	Marks	Time Limit
1	General Intelligence and Reasoning	20	90
2	General Awareness	30	Minutes

3	Numerical Aptitude	20	
4	Syllabus related to sanitation and hygiene	30	
	Total Marks	100	

➤ Question paper will be of objective type MCQs. Questions will be in Gujarati & Hindi languages only.

➤ **Penalty for wrong answers: Candidates should note that for each wrong answer, one third (0.33) of the marks assigned to that question will be deducted as penalty.** If a candidate marks more than one answer for single question, it will be treated as wrong answer even if one of the marked answers happens to be correct and there will be penalty as above for that question. If a question is left blank i.e. no answer is marked by the candidate, there will be no penalty for that question.

10. **Mode of Selection:** Candidates will be short listed based on merit list which will be prepared on the basis of competitive written test only. Skill Test will only be of qualifying nature.

11. **ELIGIBILITY CRITERIA:**

- (i) The candidate must be a citizen of India.
- (ii) The candidate must fulfill the educational qualification, age, experience etc. as stipulated in this advertisement.

12. **GENERAL CONDITIONS:-**

- a. The services of the appointed candidate/person will be governed under The Cantonment Board Employees Service Rules, 2021 and Cantonments Act 2006 and Pension Rules as amended from time to time by the Central Govt., which are applicable to employees of Cantt Boards.
- b. The appointment will be provisional for a period of 2 years (i.e. The candidate get appointed as probationer to the post)
- c. No application will be entertained after closing date of application; Administration will not be responsible for any postal failure/delay.
- d. No TA/DA will be paid to the candidates for appearing for the written test and skill test.
- e. Department reserves the right to postpone/cancel/suspend/terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- f. If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age gets preference.
- g. The appointing authority shall draw a reserve waiting list in addition to the number of candidates selected as per the notified vacancies. The reserve waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer to appointment. Candidates not joining the post after acceptance of appointment of the candidates, not being found eligible for appointment after verification of documents/certificates due to resignation of selected candidates within one year of joining the post, the same shall be filled up from this reserve waiting list.
- h. The Candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility criteria/conditions. Mere issuing of Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Ahmedabad Cantonment Board. The

Ahmedabad Cantonment Board takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Skill Test.

- i. All the appointees including in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by Govt. of India.
- j. The Cantonment Board reserves the right not to fill up any of the posts advertised without assigning any reason.
- k. In case of any dispute, any sue or legal proceeding by or against the Cantonment Board, Courts within whose local Jurisdiction, Headquarter of the Cantonment Board is situated shall have the Jurisdiction.
- l. Canvassing in any form will result in cancellation of candidature.
- m. The Cantonment Board shall verify the antecedents or documents submitted at any time, at the time of appointment or during the tenure of the service. In case, it is found that any document submitted is fake or the candidate has clandestine antecedents / background and has suppressed the said information, his/ her services shall be terminated forthwith.

13. Documents required at the time of Scrutiny of documents along with applications:

The appointing authority will undertake an exercise of verification of character and antecedents of the Candidates.

The appointment will be provisional and subject to verification of Character and antecedents of the Candidate. Photocopies of following self-attested documents should accompany the application forms:

- (a) Application form duly signed by the candidate.
- (b) Passport size Photographs
- (c) School Leaving Certificate
- (d) 7th Mark Sheet
- (e) Caste Certificate
- (f) Other Documents which candidate want to produce in support of mandatory qualification

Candidates must carry the Originals & photo copies of all the above documents for verification while appearing for scrutiny of documents.

It may be noted that document verification is just another stage in the selection process. Merely being called for Verification of documents does not indicate that his/her name will also appear in the final merit list. Candidature of candidate may be cancelled at any stage of recruitment in case violation of necessary instruction/conditions/eligibility.

Decision of the competent appointing authority would be final with regard to all matters connected with the recruitment including reserving the right to cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

14. Rejection. The following acts/omission would render a candidate/application disqualified/rejected.

- (a) Not meeting/Qualifying/Passing the laid down Mandatory Educational Qualification/Standards/Test.
- (b) Furnishing of false, inaccurate or tampered information.
- (c) Obtaining support for his candidature through unfair means.

- (d) Impersonation by any person.
- (e) Submitting fabricated / false documents.
- (f) Making statements which are incorrect or false or suppressing material information.
- (g) Resorting to any other irregular or improper means in connection with his candidature for the selection.
- (h) Improper/ incomplete filling of application form.
- (i) Recommendation of any kind will be a disqualification for the post.

15. Selection will also be subject to the following conditions:-

- (a) Verification of Educational qualification certificate & Experience Certificate.
- (b) Verification of Character and Antecedents.
- (c) Verification of caste certificate and creamy layer certificate status wherever applicable (Belonging/Not Belonging to creamy layer)
- (d) Medical Fitness Test.
- (e) Verification of all Certificates/documents from issuing authority.

16. IMPORTANT INSTRUCTIONS

1. The decision of CEO/Cantonment Board, Ahmedabad in all matters relating to acceptance or rejection of an application, eligibility / suitability of a candidate shall be final and binding for all the candidates.

2. The candidates should have a valid email ID and a working mobile number for applying for the examination. The applicants are advised not to change the email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number / email Id of any unknown person to avoid any complication.

3. Any doubts / clarifications regarding the application can be cleared from the office of the Cantonment Board, Ahmedabad on any working day between working hours.

4. The candidates are advised to visit the website regularly for any information / updation regarding the recruitment.

5. Any corrigendum / changes regarding the examination will only be notified through the website <https://ahmedabad.cantt.gov.in> and no other medium of giving information to candidates will be incorporated.

6. Decision of the Competent Authority would be final with regards to all matters connected with the Recruitment including cancellation of recruitment process at any stage and no Correspondence in this regard will be entertained.

17. GENERAL INSTRUCTIONS FOR CANDIDATES

(i) The Appointing authority makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of scrutiny and subsequently, the Appointing Authority verifies and satisfies itself about the authenticity of documents/ certificates and eligibility as per the Recruitment Rules before finally appointing the candidates. Therefore, the provisional selection of a candidate confers on him/her no right of appointment unless the Appointing Authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the post.

(ii) The services of the selected candidates on appointment will be governed by the provisions of The Cantonment Board Employees Service Rules, 2021 as amended from time to time, Cantonments Act and Govt. Instructions issued from time to time.

(iii) The candidate should not have been convicted by any court of law. Also No Disciplinary/Vigilance case should be contemplated / pending against the candidates already serving in Govt. Organizations.

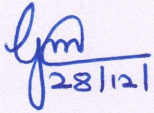
(iv) The appointing authority / Board reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.

(v) The appointing authority reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reasons(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the appointing authority.

(vi) Graduation and post graduation degree must be obtained from University affiliated / granted by UGC if applicable.

(vii) If any examination has been passed by more than one attempt, then the certified true copies of all the marksheets should be attached without fail.

(viii) Candidates have to mention only the total marks & marks scored / obtained & if it is not mentioned in marks sheet & only if CGPA/CPI/GRAD/EQUIVALENT PERCENTAGE are given then such candidates have to obtain mark sheet from university for full marks & scored marks. The marks scored calculated / derived by formula shall not be valid. The marks (grand total) shall be considered if mentioned as per pattern of university only. The mark-sheet obtained from university shall have to be attached with the application.


28/12/22

No.1/ACB/Recruitment-2022/587
Date : 28/12/2022
Place : Ahmedabad

Gokul Mahajan IDES
Chief Executive Officer
Ahmedabad Cantt Board
