



RECRUITMENT NOTICE
FOR POSTS OF CONSTABLE (EXECUTIVE)(IT)

| Item(s) | Timeline |
|--|-------------------------------|
| Date of publication of advertisement and Opening date for submission of online application | 23.01.2024 |
| Closing date for submission of online application | 13.02.2024 (till 11:59 PM) |
| Tentative date of Written Exam | 3.3.2024 |
| Tentative schedule of Physical Efficiency & Measurement Test (PEMT) | Last week of March |

1. Invitation of Applications:-

Online Applications are invited from eligible candidates for direct recruitment to 144 Temporary posts of Constable (Executive)(IT), under domain specialization “**IT Support**”, of Group “C” in the pay scale of Central Pay Level-3 as per 7th CPC plus allowances as applicable from time to time, through URL mentioned on the website of Chandigarh Police i.e. <http://chandigarhpolice.gov.in> from 23.01.2024 to 13.02.2024 till 11:59 PM.

2. Detail of Posts:-

| | Male | Female | Ex.SM | Total |
|----------------|------|--------|-------|-------|
| General | 37 | 21 | 07 | 65 |
| SC | 15 | 09 | 03 | 27 |
| OBC | 22 | 13 | 04 | 39 |
| EWS | 08 | 05 | - | 13 |
| Total | 82 | 48 | 14 | 144 |

3. Eligibility Standards for these posts are as under:-

(i) Age as on 23.01.2024:

18-25 years (General Category)
18-28 years (OBC Category)
18-30 years (SC Category)

Age Relaxation:-

- a) Relaxation upto the maximum age of 45 years for Ex-servicemen as on the cut-off date prescribed for the recruitment i.e. 23.01.2024
- b) Upto seven years relaxation for Chandigarh Home Guard Volunteers provided they are working/on roll continuously for the last 2 years or more, as on 23.01.2024, as under:-
 - i) 2 years relaxation for those with a service of 2 years.
 - ii) 3 years relaxation for those with a service of 3 years.
 - iii) 4 years relaxation for those with a service of 4 years.
 - iv) 5 years relaxation for those with a service of 5 years.
 - v) 6 years relaxation for those with a service of 6 years.
 - vi) 7 years relaxation for those with a service of 7 years or more.
- c) Relaxation for wards of working or retired or deceased (except dismissed, compulsory retired or removed from service) Chandigarh Police employees as under:-
 - i) 2 years relaxation for wards of serving and retired (living or deceased) employees
 - ii) 3 years relaxation for wards of those who died in service
- d) Departmental candidates of Chandigarh Police upto 40 years as on 23.01.2024

(ii) **Minimum Educational Qualification:**

- Bachelors (Minimum 3 years)/Masters (Minimum 2 years) degree in the fields of :
 - Computer Science, or
 - Electronics, or
 - Instrumentation, or
 - Communication, or
 - Information Technology, or
 - Mechatronics, or
 - Computer Applications, or
 - Data Sciences, or
 - Computer Sciences and allied fields*
- From any University/Institution recognized by Central/State Govt. and /or approved by AICTE/UGC; or
- Associate Member of the Institution of Engineers (AMIE) (Section A and B) in Computer Science

**Decision of the Recruitment Board regarding which field of education can be considered as allied field shall be final and no counter claim and/or appeal shall be allowed.*

(iii) **Driving Skills:**

Possession of a valid driving license to drive both two-wheelers and four-wheel vehicles is mandatory for male candidates of all categories as on the date of submission of online application.

(iv) **Computer Skills:**

ICT course is mandatory at entry level as per instructions issued by the Chandigarh Administration vide letter No. 28/69-IH(12)/Pers. & Trg-2019/17927 dated 25.11.2019.

4. **Application Fee:-**

| | | |
|------------------|---|------------|
| Unreserved & OBC | - | Rs. 1000/- |
| SC & EWS | - | Rs. 800/- |
| ESM | - | Exempted |

NOTE: Collection charges or processing fee charged by the bank or intermediary, payable by the candidates, shall be in addition to application fee as above payable to Chandigarh Police.

5. **Criteria for Selection, Examination and Syllabus:-**

All candidates [including ex-servicemen], shall be put through an OMR Sheet-based test which shall consist of Tier-I and Tier-II. Tier-I (2 hour duration) and Tier-II (1 hour duration) Tests shall be held in a single session.

Tier-I Test shall carry 100 marks. The questions shall be multiple choice objective type and will carry one mark for every correct answer and a negative marking of 0.25 for every wrong answer and shall include questions on:-

- General Knowledge/ Current Affairs
- Reasoning
- Numerical Ability

The minimum qualifying cut-off marks in Tier-I test for each category shall be as follows:-

| | |
|--------------------------|-----|
| General Candidates | 40% |
| SC Candidates | 35% |
| OBC Candidates | 35% |
| Ex-Servicemen Candidates | 30% |

However, the DGP may lower the cutoff marks in case the requisite number of candidates have not qualified.

Only those candidates who score the above mentioned qualifying marks in Tier-I shall be eligible for evaluation of their Tier-II Test.

Tier-II Test, carrying 50 marks, shall test the proficiency of candidates in domain specialization i.e. “**IT Support**” as per the syllabus attached (*Annexure ‘Syllabus’*). The questions shall be multiple choice objective type and will carry one mark for every correct answer and a negative marking of 0.25 for every wrong answer.

The question paper for the written test shall be in Hindi, English and Punjabi. Each candidate will be given the test paper only in the language selected by the candidate during the application process. Change of medium will not be permitted.

Shortlisted candidates after written test will be called for PEMT @10 times of each category of candidates in merit order (based on total of marks in Tier I and Tier II).

6. **Standards for Physical Endurance & Measurement Test (PE&MT):-**

| PHYSICAL ENDURANCE TESTS | | | | | |
|---|-------------------------|--|-------------------------|---------------------------|--------------------------|
| Race (Qualifying only) | Distance (In metres) | Qualifying Parameter in minutes as per age | | | |
| | | 18-30 years | >30-35 years | >35-40 years | >40-45 years |
| Male candidates | 1600m | 6 ¼ minutes (375 sec.) | 7 minutes (420 sec.) | 7 ¾ minutes (465 sec.) | 10 minutes (600 sec.) |
| Female candidates | 800m | 4 ¼ minutes (255 sec.) | 5 minutes (300 sec.) | 5 ¾ minutes (345 sec.) | 6 ½ (390 sec.) |
| Long Jump: (Qualifying in (3) attempts) | | Qualifying Parameter (Distance) in Metres as per age | | | |
| | | 18-30 years | >30-35 years | >35-40 years | >40-45 years |
| Male candidates | | 3.95 m | 3.80 m | 3.65 m | 3.50 m |
| Female candidates | | 2.74 m | 2.60 m | 2.45 m | 2.30 m |
| High Jump: (Qualifying in (3) attempts) | | Qualifying Parameter (Height) in Metres as per age | | | |
| | | 18-30 years | >30-35 years | >35-40 years | >40-45 years |
| Male candidates | | 1.14 m | 1.10 m | 1.05 m | 1.00 m |
| Female candidates | | 0.90 m | 0.85 m | 0.80 m | 0.75 m |
| MEASUREMENTS TESTS | | | | Male | Female |
| Height (in cm) | | | | 170cm | 157.5cm |
| Relaxable for the following: | | | | | |
| Residents of notified Hill Areas: by 5 cm: | | | | 165 cm | 152.5 cm |
| Wards of Police Personnel (WPP) by 5 cm: | | | | 165 cm | 152.5 cm |
| Chest: (In cm) Unexpanded-Expanded | | | | 84-88 cm | N/A |
| Relaxable for the following: | | | | | |
| Residents of notified Hill Areas: by 5 cm: | | | | 79-83 cm | N/A |
| Wards of Police Personnel (WPP) by 5 cm: | | | | 79-83 cm | N/A |

*Wards of Police Personnel can avail only one relaxation, either of height or of chest, in addition to relaxation in age. Such relaxation shall be admissible to a limit of two children for any police personnel household.

All candidates shall be subject to a dope test during the PE&MT.

7. **Bonus Marks:-**

(i) **On the basis of Height:**

| | |
|---|----|
| Male candidates having height 183 cm or above | 02 |
|---|----|

| | |
|--|----|
| Female candidates have height 165 cm or above | 02 |
| For Hill Areas candidates:- | |
| >Male candidates having height 178 cm or above | 02 |
| >Female candidates have height 160 cm or above | 02 |

(ii) **Incentive to NCC Certificate Holders:**

| | |
|---------------------|--|
| NCC "C" Certificate | 5% of the maximum marks of the examination (150) |
| NCC "B" Certificate | 3% of the maximum marks of the examination (150) |
| NCC "A" Certificate | 2% of the maximum marks of the examination (150) |

*Bonus marks to NCC Certificate Holders shall be awarded, subject to correct information pertaining to NCC Certificate in the application form and verification of the same (through production of original certificate) at the time of PE&MT

8. **General Instructions/ Guidelines for online filling of application form:-**

- a. Apply online well in advance without waiting for last date of submission of online application form.
- b. Please read the instructions and guidelines carefully before you start filling the Online Application Form and check all the particulars filled up in application form, before final submission, to ensure the correctness of information.
- c. The candidate must fill all correct details while registering for the Online Application Form. After successful registration, Login ID and Password will be generated and sent to registered mobile number (through SMS) and email-id. Keep the Login ID and password safe with you for future reference of your application status.
- d. The final submission of Application form will only be after payment of the fee, if applicable, through Recruitment Portal.
- e. Candidate shall be considered only against the category against which he/she had applied. Any change of category after submission of application form shall not be permitted.
- f. No request for change of any particular on the application form shall be entertained by the Department, after final submission of application form.
- g. No offline application form or copy of downloaded application form will be accepted by the Chandigarh Police Department.
- h. Candidates who do not fulfill the qualifications/eligibility conditions on cutoff date for recruitment (i.e. 23.01.2024), their application shall not be accepted by the online application system. All the certificates relating to educational qualification/eligibility conditions, etc. shall be determined with regard to cutoff date for recruitment i.e. **23.01.2024**, unless otherwise specified.
- i. Application form, incomplete in any respect, shall be summarily rejected.
- j. The decision of the Recruitment Board in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No query or correspondence will be entertained in this regard.
- k. If on verification at any stage starting from submitting application form till appointment, it is found that any candidate does not fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/ her application. Even after appointment, at any later stage, if it is found that any information furnished by any candidate is incorrect, he/she shall be liable to be prosecuted legally.
- l. The Department reserves the right to call upon any candidate personally along with printed copy of the application form/original certificates/photocopy of self-attested certificates/Photo/Identity Proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhaar Card etc. at any stage of the Recruitment. Further, offer for

appointment to selected candidates shall be made only after verification of original documents.

- m. Every candidate must fill only single application form. In case it is found during generation of admit cards that duplicate application forms have been filled by any candidate, only single admit card will be generated against the last filled application form. Multiple submissions of application forms by any candidate can lead to criminal prosecution, if any malafide intent is found during the internal enquiry.
- n. A hard copy of the admit card in prescribed format with recent passport size photograph affixed on it, along with physical copy of ID proof in original shall be required at each stage of recruitment process.
- o. Chandigarh Police reserves the right to defer, cancel or postpone the selection process at any time without assigning any reason.
- p. Non-receipt of any information through e-mail or SMS pertaining to the recruitment process due to any reason shall not be the responsibility of Chandigarh Police. All the information shared on Chandigarh Police website (<https://chandigarhpolice.gov.in>) shall be deemed to be official communication for all the purposes.
- q. Candidates are advised to keep visiting/checking the link <https://chandigarhpolice.gov.in/const-recruitment-2024-IT.html> on the official website of Chandigarh Police for any update on this recruitment process.

For details of eligibility criteria, selection process and other such details, refer the Standing Order no. 57/2024 for recruitment of Constable (Executive)(IT) available at https://chandigarhpolice.gov.in/pdf/Recruitment/2024/IT/standing_order_IT_57_2024.pdf on the official website of Chandigarh Police.

Detailed procedure for filling of online application form shall be available at <https://chandigarhpolice.gov.in/const-recruitment-2024-IT.html> on Chandigarh police website, at the time of opening of online application form.

For any clarification regarding the filling of online application form, the candidates may send their query at email id cpconstrectt2024@gmail.com

- Note:**
- 1) Number of posts/ category mentioned above is tentative and may vary at the time of appointment.
 - 2) DGP, Chandigarh Police reserves the right to change any condition/criteria or cancel the recruitment process without assigning any reason.

USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN EXAMINATION IS STRICTLY PROHIBITED.

11. IT Support

IT Support

- **Software**
 - Basic Computer/Data communication Terminology.
 - Computer Abbreviation.
 - Basics of OS, Unix/Linux and Shell Programming.
 - Programming and Database management System (C/C++/java, Object Oriented Programming, Data Structures through C++, .NET Technology, SQL Server, Oracle.
 - Web Designing (HTML, DHTML, Java Script, Flash, Photoshop)
 - Number System, Hexadecimal number system
 - Network Technologies and Internet (IP Addresses, Switches, TCP/IP, VPN, Firewall, Cryptography and System Security, Cyber Crimes)
 - Microsoft Office/ Open office (Word, Excel, power Point, Access, Outlook)
 - Cloud Computing (Cloud computing concepts, cloud deployment scenarios, Security in cloud computing)
 - Software Testing and Quality Management (Software testing, Testing techniques, Testing Process and Specialized System testing)
- **Hardware**
 - Basic Electricity and conducting material: Current, Voltage, emf, Power generation system, Switch-plug wiring, Analyzing Conductivity of elements, Types of Conductors, Semi-Conductors-Silicon, Germanium.
 - Integrated Circuits and Logic Gates (AND, OR, XOR, NOT, NAND, NOR and XNOR)
 - Maintenance and Troubleshooting of operating Systems
 - User Accounts, Windows utilities, Data backup, Protect Data from viruses, Installing , managing and troubleshooting Hardware devices and drivers, Antivirus, familiarization with DOS, CLI & Linux OS
 - Mother Board in detail: Nomenclature, technology, standards, AMD CPUs, Cyrix CPUs. CPU over clocking, troubleshooting, CPU problems. Chips Sets: AMD chip sets, Intel chip sets, VIA chip sets SIS. Chip sets, OPTI chipsets, Legacy and support ICS.
 - PC-assembly and CMOS setup and troubleshooting: Observation of all parts of HDD, CD/DVD, and SMPS, Identification of cables and computers. Mounting Motherboard in cabinet Installation of cards, device and then connecting cables. Fitting of cabinet. CMOS-Setup Troubleshooting.
 - Basic of printers: Types of Printers, Mechanism, how printer work, Inkjet printer, working of laser printer fonts/ Types-faces, troubleshooting printers.
 - Regulated Power Supply: Basic regulated power supply using Zener Diode, Basic Switch Mode Power Supply (SMPS), Basic Uninterrupted Power Supply (UPS)